

# JOB INTERVIEW CHEAT SHEET

## Tell me about yourself

1. Share your work journey, showing how it fits with this new job.
2. Explain why you like what this company does, using your past as proof
3. Keep it < 5 minutes

## Why should we hire you?

1. Highlight your top 5 strengths related to the role from the job description
2. Give examples of when you showed these in prior roles.

## What are your greatest strengths?

1. Talk about strength directly related to the role you are interviewing for
2. Use the job description as your guide.

## What is the hardest thing you've worked on

1. Share your work journey, showing how it fits with this new job.
2. Explain why you like what this company does, using your past as proof
3. Keep it < 5 minutes

## What are your weaknesses?

1. Choose a real weakness that is not a core skill for the role.
2. Discuss steps you are taking to improve, showing self-awareness and your commitment to growth.

## Describe a time you managed multiple tasks.

1. Describe your multitasking and organizational skills.
2. Explain how you organize your work and schedule your time.
3. Show how you get things done!

## Share a time you worked with someone difficult.

1. Highlight the importance of communication and finding common ground to work together.

## Describe an ethical dilemma you handled.

1. Show you have high integrity and you can make decisions under pressure.
2. Talk about what you decided, how you did, and what you learned.

## Why do you want to work here?

1. Research the company and explain what you love about it.
2. If the company has a product, use it and give feedback.
3. Mention why you like the job and tie it to your past experience.

